



Homes and Community Renewal

ANDREW M. CUOMO
Governor

RUTHANNE VISNAUSKAS
Commissioner/CEO

December 6, 2018

Honorable Don MacSwan
Town of Wheatfield
280 Church Road
Wheatfield, NY 14120

Dear Supervisor MacSwan:

Re: Response to Monitoring
NYS CDBG Project # 1245SB857-16

The Office of Community Renewal is in receipt of the Town of Wheatfield's response to the monitoring report, dated November 27, 2018, which addresses the two (2) concerns identified during the monitoring visit conducted on October 24, 2018.

The information provided by the Town to address the Concerns for Accounts Management – Disposition of CDBG Funds and Procurement of Professional Services- Inadequate Response Time is acceptable. The Town must ensure that the corrective actions or procedures noted are incorporated into all future NYS CDBG funded grant programs. This letter serves as confirmation that the Town has resolved all monitoring concerns with respect to this project.

Once the expenditure of funds has been completed, all required accomplishments have been reported, and applicable audit requirements are satisfied, the Town will be cleared to close out this grant. The OCR will issue a Grant Closeout Transmittal Form electronically, including instructions to the Town, which must be signed and the original returned to the OCR within 30 days of receipt.

If you have any questions or need any additional information, please contact Economic Developer at (518) 474-2057 or by e-mail to Kristi.Schwebke@nyshcr.org.

Sincerely,

Scott LaMountain
Senior Community Developer
Office of Community Renewal

SL:pd

cc: Kathleen Harrington-McDonell, Clerk, Town of Wheatfield
William Wagner, Chairman, Wheatfield Local Development Corporation
Harry Sicherman, President, H. Sicherman & Company, Inc.
Kristi Schwebke, Economic Developer, OCR
