

WHEATFIELD LOCAL DEVELOPMENT CORPORATION

Minutes

February 1, 2018 7:00 pm

Wheatfield Senior Center

Call to order time: 7:04 pm

Attendance listing: Richard Muscatello, Bill Wagner, Bob Cliffe, Vic Montalbo, Larry Witul, Dawn Gilliam and Larry Helwig; with Attorney Roberta O'Toole.

Two reporters from local press.

1. Motion to have Bob Cliffe remain as a Board Member at least until the annual meeting in April. The Chairman noted that Supervisor Don Macswan will be taking the seat originally held by Supervisor Cliffe.

Motion by Bill Wagner, 2nd by Richard Muscatello

Carried: Unanimous

2. Motion to approve minutes from 10/19/17 meeting: Bill Wagner, 2nd by Larry Helwig

Carried: Unanimous

3. Finance Committee Update by Bill and Vic

- a. Account is presently at \$3,069.87

- b. After payment by OCR, H. Sichertman was paid \$3,133.20, final.

4. Discussion regarding RFP for annual audit services as prepared by Chairman Wagner.

- a. recommends posting shortly, with response required by 3/7/18

- b. should we send to known candidates? (yes)

- c. should we look for women-owned CPA firm as possible auditor

Motion by Bill Wagner, 2nd by Larry Helwig, to post the RFP onto Our website, facebook site and send to known local firms

Carried: Unanimous

5. Chairman Wagner noted that the “Wheatfield Business” website was now fully under the control of the LDC.

6. Chairman led discussion regarding LDC Annual Reports for 2017
 - a. Several reports are not applicable; bill posted as such
 - b. Budget for 2018 and financial for 2017 are now posted to PARIS
 - c. We have paid back the loan from the Town
 - d. He will ask the Audit Committee to review the annual report by March

7. Other discussion led by Chairman
 - a. Jacobs payments are right on schedule
 - b. Big Thunder is getting closer; modified sketch plan was before the planning Board at their last meeting
 - c. In discussion with the IDA, there may be a role for the LDC regarding two buildings at the Bell plant which need to be torn down. Special Committee has met with Big Thunder.
 - d. Next course of action is to work on and approve final documents with Big Thunder. Attorney O’Toole will reach out to their attorney

8. Phone discussion with Consultant Chuck Bell
 - a. Big Thunder is looking at the new alternative (discussed above)
 - b. Suggested that we could ask for an updated project cost estimate: Chuck and Bill will reach out to Mssrs. Robinson and Cocov.
 - c. Jacobs Ladder should receive a visit from OCR this summer and hopefully close out the project as successful

OLD BUSINESS: None

NEW BUSINESS:

1. Bob brought forth a note in our Open Meetings Policy that “Tentative Minutes” were to be posted within two weeks of a meeting. Discussion followed which led to a motion to change “Tentative” to “Approved.”

Motion by Bill, 2nd by Dawn

Carried: Unanimous

ADJOURN: 7:49 pm, motion to adjourn: by Bill Wagner, 2nd by Larry Helwig

Carried – Unanimous

Respectfully submitted

Robert B. Cliffe – Secretary

Approved, 3/13/18