

WHEATFIELD LOCAL DEVELOPMENT CORPORATION

Minutes

May 22, 2017 7:00 pm

Wheatfield Senior Center

Call to order time: 7:05 pm

Attendance listing: Larry Helwig, Larry Witul, Dawn Gilliam, Richard Muscatello, Bill Wagner, Bob Cliffe, Attorney Bobbi O'Toole

1. Motion to approve minutes from 4/25/17 meeting, Larry Helwig, 2nd by Richard Muscatello: Carried: Unanimous

2. Finance Committee Update

- a. Chairman explained that there was no activity
- b. Account is now at \$1,550.86
- c. We should get another check from Jacobs shortly

3. Update on Jacobs Ladder project

- a. Jacobs is on track to finalize and close the project

4. Discussion regarding the Big Thunder Brewing project

- a. Town has received official Notice of Approval for grant at the full \$750,000, broken down as per the application
- b. Town has signed the SEQR documents as of today
- c. We need to work on an RFP for consultant services as well as a grant agreement with the Town. Chairman Wagner submitted a version, modified from Jacobs Ladder docs, for review by Counsel
- d. We will also need a subrecipient agreement
- e. We should also start review of a loan agreement

5. Discussion regarding the LDC paying for Town Attorney's time

- a. Attorney is reviewing documents on behalf of the Town
- b. Payment for this may cause a red flag with OCT

3. Discussion regarding addition charges from H. Sichermann

- a. Chairman noted that the bill submitted was \$7,454.10, \$4,454.10 more than original estimate and agreement with Chuck Bell
- b. There is \$5,468.75 available in the grant to cover
- c. Discussion of specifics and timing of the detail of the bill

Motion by Larry Helwig, second by Larry Witul: "After review of the itemized bill submitted by H. Sichermann, I hereby approve the additional payment of \$3,133.20 for the consultation work performed by H. Sichermann preparing documentation on behalf of the LDC. Carried: Unanimous

4. Chairman Wagner led a brief discussion regarding a possible Legal Notice for Consulting Services for the Big Thunder Brewing project; to be review by Counsel

5. Chairman Wagner led another brief discussion regarding a possible RFP for Consulting Services Big Thunder, also to be reviewed by Counsel.

6. Motion to Adjourn: by Bill, 2nd Larry H: Carried – Unanimous

Approved, June 28, 2017

Respectfully submitted, May 24, 2017

Robert B. Cliffe – Secretary