

WHEATFIELD LOCAL DEVELOPMENT CORPORATION

Minutes

June 28, 2017 8:00 pm

Wheatfield Senior Center

Call to order time: 8:06 pm

Attendance listing: Larry Helwig, Dawn Gilliam, Richard Muscatello, Bill Wagner, Bob Cliffe, Vic Montalbo and guest, Chuck Bell

1. Motion to approve minutes from 5/22/17 meeting, Richard Muscatello
2nd by Larry Helwig: Carried: Unanimous

2. Finance Committee Update
 - a. Treasurer stated that we received the 3rd loan payment
 - b. Account is now at \$2,045.55
 - c. We should get another check from Jacobs shortly
 - d. Still not able to file the Form 990; we are not yet in the system

3. Sichernmann will submit the bill for additional approved charges

3. Chair announced that there was one respondent to the RFP for consultant services for the Big Thunder Brewing Project
 - a. the offer is at hourly rates with no minimum or maximum
 - b. Sichernmann does not do NTE bids, but stated that this project
May be \$12,000 to \$14,000
 - c. Sichernmann issues quarterly bills but will keep us informed
as to where we stand with billing
 - d. Member asked for a number, an itemized estimate of anticipated
expenses. Sichernmann will put something together
 - e. Motion by Bill Wagner, 2nd by Vic Montalbo, to leave open the
Balance of the Jacobs Ladder project. Carried: Unanimous

4. Motion by Vic Montalbo, 2nd by Bob Cliffe to select the submitted contract from H. Suchermann as the only responsible bidder for consulting consulting services for the Big Thunder Brewing proposal.
Carried: Unanimous

5. Discussion regarding the Big Thunder Brewing project and seeking action from the project ownership.

6. Chairman noted that we need some items to be able to submit to OCR:

- Consultant Agreement
- Subrecipient Agreement – changes to make it a Loan Agreement
- Agreement with OCR

Motion by Bill Wagner, 2nd by Richard Muscatello, to have H. Sichermann work with Town and LDC Attorneys to finalize these items. Carried: Unanimous

7. Chairman noted that he had created a Facebook page for the LDC and asked if we felt we should take over the WheatfieldBusiness.com website?

8. Chuck Bell noted that he is aware of continuing hiring at Jacobs Ladder; business is looking good there.

6. at 9:07 pm, motion to adjourn: by Bill, 2nd Larry H: Carried – Unanimous

Approved, August 14, 2017

Respectfully submitted

Robert B. Cliffe – Secretary